

To: Members of the Health Improvement Partnership Board

## ***Notice of a Meeting of the Health Improvement Partnership Board***

**Thursday, 29 September 2022 at 3.30 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

<https://oxon.cc/HIB29092022>



Stephen Chandler  
Interim Chief Executive

Date Not Specified

Contact Officer: **Raquel Salosa, Interim Business Support Team Leader,  
Director's Office & Partnership Board Officer**  
Tel: 07741 607521; email: [raquel.salosa@oxfordshire.gov.uk](mailto:raquel.salosa@oxfordshire.gov.uk)

---

### **Membership**

Chair – Councillor Louise Upton  
Vice Chair- Councillor Maggie Filipova-Rivers

*Board Members:*

Cllr Louise Upton	Oxford City Council
Cllr Maggie Filipova-Rivers	South Oxfordshire District Council
Veronica Barry	Healthwatch Oxfordshire Ambassador
Ansaf Azhar	Director of Public Health, Oxfordshire County Council
Det Chief Insp Jonathan Capps	Thames Valley Police
Dr David Chapman	Ex-Clinical Chair of Oxfordshire Clinical Commissioning Group
Cllr Joy Aikman	West Oxfordshire District Council
Daniella Granito	District Partnership Liaison
Daniel Leveson	ICB Place Director
Cllr Mark Lygo	Cabinet Member for Public Health & Equalities, Oxfordshire County Council
Cllr Phil Chapman	Cherwell District Council
Cllr Helen Pighills	Vale of White Horse District Council

David Munday	Consultant in Public Health/Deputy Director, Oxfordshire County Council
--------------	---

**Notes: Date of next meeting: 17 November 2022**

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

- 1. Welcome by Chairman**
- 2. Apologies for Absence and Temporary Appointments**
- 3. Declaration of Interest - see guidance note opposite**
- 4. Petitions and Public Address**
- 5. Notice of Any Other Business**

15:33 to 15:35

To enable members of the Board to give notice of any urgent matters to be raised at the end of the meeting.

## **6. Note of Decision of Last Meeting (Pages 1 - 12)**

15:35 to 15:40

To approve the Note of Decisions of the meeting held on 19<sup>th</sup> May 2022 and to receive information arising from them.

## **7. Health Protection Update**

15:40 to 15:50

Presented by Ansaf Azhar, Director of Public Health, Oxfordshire County Council

To update HIB on matters relating to COVID-19 or current changes to health protection response work

## **8. Performance Report (Pages 13 - 24)**

15:50 to 16:00

Presented by David Munday, Consultant in Public Health, Oxfordshire County Council

To monitor progress on agreed outcome measures

## **9. Report from Healthwatch Ambassador (Pages 25 - 26)**

16:00 to 16:20

Presented by Veronica Barry, Senior Community Involvement Officer, Healthwatch Oxfordshire

To receive updates from Healthwatch Oxfordshire on topics relevant to the Board.

## **10. MECC (Make Every Contact Count) implementation in Oxfordshire (Pages 27 - 34)**

16:20 to 16:30

Presented by Kate Austin, Health Improvement Principal, Public Health, Oxfordshire County Council

Understanding current MECC activity and how HIB partners can contribute

## **11. Tobacco control alliance update (Pages 35 - 46)**

16:35 to 17:00

Presented by:

Sally Culmer, Public Health Principal, Public Health Team, Oxfordshire County Council  
Jonathan Jenkinson, SmokeFree Project Lead, Oxford University Hospital NHS Foundation Trust

Jody Kerman, Head of Trading Standards, Oxfordshire County Council

Derys Pragnell, Public Health Consultant

Detailed review of Tobacco control data/ performance and update from the Tobacco Control Alliance partners

## **12. Domestic Abuse Strategy (Pages 47 - 50)**

17:00 to 17:25

Presented by Kate Holburn, Head of Public Health Programmes, Public Health, Oxfordshire County Council

Report back from recent consultation, draw in of Police colleagues including stalking, violence against women and girls.

## **13. Any other Business**

17:25 to 18:00